

## Program Questions: OSWD - ESD Workforce Capital Grant

### Q\_13259

Are you applying for the ESD Workforce Capital Grant?

- Question Type: Threshold
- Required: Yes
- Answer Type: Yes/No

### Q\_13327

Is your organization a company seeking funding to train only your employees?

- Question Type: Threshold
- Required: Yes
- Answer Type: Yes/No

### Q\_13348

Is your organization a not-for-profit organization that has NOT met all three of these requirements: 1) Registered and up-to-date on filings with NY State Office of the Attorney General's Charities Bureau 2) Registered and up-to-date on filings with NY State Office of the Comptroller's VendRep System 3) Prequalified in NY State Grants Gateway

- Question Type: Threshold
- Required: Yes
- Answer Type: Yes/No

### Q\_13346

Excluding any funding from this program, are you able to secure, at a minimum, 50% of the total cost of the project?

- Question Type: Threshold
- Required: Yes
- Answer Type: Yes/No

### Q\_13558

Do jobs obtained through the associated training program/s meet the "good jobs" definition of being skilled jobs that pay minimally a living wage for workers to support themselves in the modern economy, allow for career and salary growth, provide economic security, and remove the need for public assistance?

- Question Type: Threshold
- Required: Yes
- Answer Type: Yes/No

### Q\_928

Project Street Address: Please input the project street address (**Street Number and Street Name only**).

If the project has multiple locations, please input the primary street address of the project. If the project does not have a definite street address, please input the approximate street address of the project (**Street Number and Street Name only**).

- Question Type: Location
- Required: Yes
- Answer Type: Short Answer

### Q\_565

Project City

- Question Type: Location
- Required: Yes
- Answer Type: Short Answer

### Q\_568

Project State

- Question Type: Location
- Required: Yes
- Answer Type: Single Choice Dropdown
- Choice Options: AA,AL,AK,AZ,AR,CA,CO,CT,DE,FL,GA,HI,IL,IN,IA,KS,KY,LA,ME,MD,MA,MI,MN,MS,MO,MT,NE,NV,NH,NJ,NM,NY,NC,ND,OH,OK,OR,PA,RI,SC,SD,TN,TX,UT,VT,VA,WA,WV,WI,WY,AS,DC,FM,GU,MH,MP,PW,PR,VI
- Default Answer: AA

### Q\_972

Project county or counties.

- Question Type: Location
- Required: Yes
- Answer Type: NYS County Multiple Choice

### Q\_1034

Project ZIP Code. (please use ZIP+4 if known)

- Question Type: Location
- Required: Yes
- Answer Type: Short Answer
- Question Requirements:

To locate a Zip Code, click [HERE](#)

### Q\_572

Project Latitude (This question's value will be filled automatically, based on the project address, when the application is finalized.)

- Question Type: Location

- Required: No
- Answer Type: Decimal

### Q\_573

Project Longitude (This question's value will be filled automatically, based on the project address, when the application is finalized.)

- Question Type: Location
- Required: No
- Answer Type: Decimal

### Q\_3527

US Congressional District where the project is located. (This question's value will be filled automatically, based on the project address, when the application is finalized.)

- Question Type: Location
- Required: No
- Answer Type: Single Choice Dropdown
- Choice Options: 1,2,3,4,5,6,7,8,9,10,11,12,13,14,15,16,17,18,19,20,21,22,23,24,25,26,27
- Question Requirements:

To determine the US Congressional District, click [HERE](#)

### Q\_184

NYS Assembly District where the project is located. (This question's value will be filled automatically, based on the project address, when the application is finalized.)

- Question Type: Location
- Required: No
- Answer Type: Integer

### Q\_190

NY Senate District where the project is located. (This question's value will be filled automatically, based on the project address, when the application is finalized.)

- Question Type: Location
- Required: No
- Answer Type: Integer

### Q\_976

Statement of need: Provide a brief summary of the need for the project in the geographic area proposed and the project's financing needs, including funding gaps of the proposed project.

- Question Type: Basic
- Required: Yes
- Answer Type: Long Rich Text (HTML)
- Characters: 1 - 850
- Question Requirements:

Provide a brief summary of the need for the project in the geographic area proposed, the project's financing needs, including funding gaps and, where applicable, describe the additional short and long term jobs that will be created through the development of the proposed project.

### Q\_549

Type of Applicant (select all that apply)

- Question Type: Basic
- Required: Yes
- Answer Type: Multi Choice
- Choice Options: Federal, State, County, City, Town, Village, Tribal, School District, County or Town Improvement District, District Corporation, For-Profit, Not-For-Profit, Individual, S Corporation, C Corporation, IDA, LDC, LLC, LLP, Public Authority, Public Benefit Corp, Sole-Proprietorship, BID, LP, Boards Of Cooperative Educational Services (BOCES), Fire District, Regional Planning and Development Board, Public Library, Association Library, College/University/Community College

### Q\_12603

Is the applicant a DBA?

- Question Type: Basic
- Required: Yes
- Answer Type: Yes/No
- This is a conditional question.
  1. If Yes is selected then Q\_550 will be displayed

### Q\_550

What is the applicant's DBA name?

- Question Type: Basic
- Required: No
- Answer Type: Short Answer
- This is a conditional question based on the answer to [Q\\_12603](#). This question displays when selecting the answer: "Yes"

### Q\_556

Select an applicant ID type from the list below that you normally use to identify your organization on application forms.

- Question Type: Basic
- Required: Yes
- Answer Type: Multi Choice
- Choice Options: Charity Reg #, Duns Number, Federal Tax ID Number, NYS Unemployment Insurance Tax Number, NYS Vendor Identification Number (SFS), Employee Identification Number (EIN), Unique Entity Identifier (UEI)
- Question Requirements:

Applicants will be required to provide the specified ID number upon request by the funding agencies.

### Q\_2655

Based on your selection from the previous question, enter the associated ID number.

- Question Type: Basic
- Required: Yes
- Answer Type: Short Answer

### Q\_969

If you are a business, have you been certified as a New York State Minority or Women-owned Business Enterprise (MWBE)?

- Question Type: Basic
- Required: Yes
- Answer Type: Single Choice Radio Button
- Choice Options: Yes, No, N/A

### Q\_546

Organization Legal Name

- Question Header: Applicant Information
- Question Type: Basic
- Required: Yes
- Answer Type: Short Answer
- Question Requirements:

If applying in the name of a business please type in the name as it appears on your business papers. If applying as an individual insert your name here.

### Q\_5416

Applicant First Name

- Question Type: Basic
- Required: Yes
- Answer Type: Short Answer

### Q\_5417

Applicant Last Name

- Question Type: Basic
- Required: Yes
- Answer Type: Short Answer

### Q\_551

Applicant Street Address

- Question Type: Basic
- Required: Yes
- Answer Type: Short Answer

### Q\_552

Applicant City

- Question Type: Basic
- Required: Yes
- Answer Type: Short Answer

### Q\_553

Applicant State

- Question Type: Basic
- Required: Yes
- Answer Type: State Dropdown

### Q\_554

Applicant ZIP Code. (please use ZIP+4 if known)

- Question Type: Basic
- Required: Yes
- Answer Type: Long Answer
- Characters: 5 - 10
- Question Requirements:

To look up a zip code, click [HERE](#).

### Q\_651

Applicant Telephone Number (please include area code)

- Question Type: Basic
- Required: Yes
- Answer Type: Phone

### Q\_555

Applicant Email Address

- Question Type: Basic
- Required: Yes
- Answer Type: Email

### Q\_5257

Contact Salutation

- Question Type: Basic
- Required: No
- Answer Type: Single Choice Dropdown
- Choice Options: Mr., Mrs., Ms., Dr.

### Q\_547

Contact First Name

- Question Type: Basic
- Required: Yes
- Answer Type: Short Answer

**Q\_1049**

Contact Last Name

- Question Type: Basic
- Required: Yes
- Answer Type: Short Answer

**Q\_1050**

Contact Title

- Question Type: Basic
- Required: No
- Answer Type: Short Answer

**Q\_5490**

Primary Organization

- Question Type: Basic
- Required: No
- Answer Type: Short Answer

**Q\_3688**

Contact Street Address

- Question Type: Basic
- Required: Yes
- Answer Type: Short Answer

**Q\_3689**

Contact City

- Question Type: Basic
- Required: Yes
- Answer Type: Short Answer

**Q\_3690**

Contact State

- Question Type: Basic
- Required: Yes
- Answer Type: State Dropdown

**Q\_3691**

Contact ZIP Code (please use ZIP+4 if known)

- Question Type: Basic
- Required: Yes
- Answer Type: Short Answer

**Q\_562**

Primary Contact Phone Number. (please include area code)

- Question Type: Basic
- Required: Yes
- Answer Type: Phone

**Q\_3692**

Contact Email

- Question Type: Basic
- Required: Yes
- Answer Type: Email

**Q\_5475**

Contract Salutation

- Question Type: Basic
- Required: No
- Answer Type: Single Choice Dropdown
- Choice Options: Mr., Mrs., Ms., Dr.

**Q\_5476**

Contract First

- Question Type: Basic
- Required: Yes
- Answer Type: Short Answer

**Q\_5477**

Contract Last

- Question Type: Basic
- Required: Yes
- Answer Type: Short Answer

**Q\_5478**

Contract Title

- Question Type: Basic
- Required: No
- Answer Type: Short Answer

**Q\_5491**

Authorized Organization

- Question Type: Basic
- Required: No
- Answer Type: Short Answer

**Q\_5479**

Contract Street

- Question Type: Basic
- Required: Yes
- Answer Type: Short Answer

**Q\_5480**

Contract City

- Question Type: Basic
- Required: Yes
- Answer Type: Short Answer

**Q\_5481**

Contract State

- Question Type: Basic
- Required: Yes
- Answer Type: State Dropdown

**Q\_5482**

Contract Zip (please use ZIP+4 if known)

- Question Type: Basic
- Required: Yes
- Answer Type: Short Answer

**Q\_5483**

Contract Phone (please include area code)

- Question Type: Basic
- Required: Yes
- Answer Type: Phone

**Q\_5484**

Contract Email

- Question Type: Basic
- Required: Yes
- Answer Type: Email

**Q\_5493**

Additional Salutation

- Question Type: Basic
- Required: No
- Answer Type: Single Choice Dropdown
- Choice Options: Mr., Mrs., Ms., Dr.

**Q\_1052**

Additional Project Contact First Name

- Question Type: Basic
- Required: No
- Answer Type: Short Answer

**Q\_970**

Additional Project Contact Last Name

- Question Type: Basic
- Required: No
- Answer Type: Short Answer

**Q\_1051**

Additional Contact Title

- Question Type: Basic
- Required: No
- Answer Type: Short Answer

**Q\_5492**

Additional Organization

- Question Type: Basic
- Required: No
- Answer Type: Short Answer

**Q\_3693**

Additional Contact Street Address

- Question Type: Basic
- Required: No
- Answer Type: Short Answer

**Q\_3694**

Additional Contact City

- Question Type: Basic
- Required: No
- Answer Type: Short Answer

**Q\_3695**

Additional Contact State

- Question Type: Basic
- Required: No
- Answer Type: State Dropdown

**Q\_3696**

Additional Contact ZIP (please use ZIP+4 if known)

- Question Type: Basic
- Required: No
- Answer Type: Short Answer

**Q\_3697**

Additional Contact Telephone Number (please include area code)

- Question Type: Basic
- Required: No
- Answer Type: Phone

**Q\_561**

Additional Contact Email Address

- Question Type: Basic
- Required: No
- Answer Type: Email

**Q\_4199**

Please select the primary sector or characterization that best defines this project.

- Question Type: Basic
- Required: Yes
- Answer Type: Single Choice Dropdown
- Choice Options: Agriculture, Arts/Culture/Cultural Institutions, Biomedical/Medical, Community Development, Education/College/University, Energy, Environment, Financial Services, Food/Beverage, Healthcare, Historic Preservation, Hospitality, Housing, Industrial/Manufacturing, Information Technology Services/Communications, Infrastructure, Municipal/Government, Office, Recreation, Research & Development, Tourism/Travel, Transportation, Water/Wastewater/Sewer, Waterfront Revitalization, Workforce Development, Business Development, Technology Commercialization

**Q\_4198**

Please select the secondary sector or characterization that best defines this project.

- Question Type: Basic
- Required: Yes
- Answer Type: Single Choice Dropdown
- Choice Options: Agriculture, Arts/Culture/Cultural Institutions, Biomedical/Medical, Community Development, Education/College/University, Energy, Environment, Financial Services, Food/Beverage, Healthcare, Historic Preservation, Hospitality, Housing, Industrial/Manufacturing, Information Technology Services/Communications, Infrastructure, Municipal/Government, Office, Research & Development, Tourism/Travel, Transportation, Water/Wastewater/Sewer, Waterfront Revitalization, Workforce Development, Business Development, Technology Commercialization

**Q\_929**

Current State of Project Development (i.e. planning, preliminary engineering, final design, etc. You may enter N/A for non-project related applications)

- Question Type: Basic
- Required: Yes
- Answer Type: Short Answer

**Q\_580**

Provide a list of all federal, state, and local reviews, approvals, or permits needed or completed, including the dates when they are expected to be completed or were completed. If Not Applicable, indicate "NA".

- Question Type: Basic
- Required: Yes
- Answer Type: Long Answer
- Characters: 1 - 400

**Q\_12604**

Has a National Environmental Policy Act (NEPA) Record of Decision been issued?

- Question Type: Basic
- Required: Yes
- Answer Type: Yes/No
- This is a conditional question.  
1. If Yes is selected then Q\_1054 will be displayed

### Q\_1054

Please explain decision and include date of Record of Decision.

- Question Type: Basic
- Required: No
- Answer Type: Long Rich Text (HTML)
- Characters: 0 - 850
- This is a conditional question based on the answer to [Q\\_12604](#). This question displays when selecting the answer: "Yes"

### Q\_12625

Has the applicant or project been awarded funding in prior CFA rounds?

- Question Header: Prior CFA Funding
- Question Type: Basic
- Required: Yes
- Answer Type: Yes/No
- This is a conditional question.
  1. If Yes is selected then [Q\\_2362](#) will be displayed

### Q\_2362

What were the CFA numbers for which funding was awarded? (separate multiple CFA numbers with commas)

- Question Type: Basic
- Required: No
- Answer Type: Short Answer
- This is a conditional question based on the answer to [Q\\_12625](#). This question displays when selecting the answer: "Yes"

### Q\_4160

For each program to which you are applying under the CFA, explain your strategy for proceeding if the full amount of requested funding, required matching funds, and temporary financing are not secured as expected, or committed sources become unavailable. This explanation must address any proposed project phases, and both CFA and non-CFA sources of funds.

- Question Type: Basic
- Required: Yes
- Answer Type: Long Rich Text (HTML)
- Characters: 1 - 5000

### Q\_13328

Please provide detailed overviews of curricula for all training programs for which this capital project is applicable.

- Question Type: Attachment
- Required: Yes
- Answer Type: Attachment

### Q\_13260

Please provide an organizational chart and the resumes of key personnel involved in program implementation.

- Question Type: Attachment
- Required: Yes
- Answer Type: Attachment

### Q\_13547

Please provide letters of commitment from each of the industry partner companies listed in the grant application. Letters should explain the company's specific role(s) in the project such as financial commitment, involvement in curriculum development, instructional partnership, apprenticeship/internship/job placement partnership, recruitment of program trainees, projected hiring needs, etc.

- Question Type: Attachment
- Required: Yes
- Answer Type: Attachment

### Q\_13262

Please complete a detailed project budget and project budget narrative using the budget template, which can be downloaded from the link. Project budget should include all sources and uses in the request through this grant program. The budget narrative should explain any matching funds for the project and their status.

- Question Type: Attachment
- Required: Yes
- Answer Type: Attachment

### Q\_13593

Attach interim financials for 2023

For privately owned companies, IDAs, not-for-profits, educational institutions, start-ups, municipalities, or any business or organization other than publicly traded companies, please provide interim financials for 2023, certified by a company officer. For publicly traded companies, please provide the most recent Form 10-Q.

- Question Type: Attachment
- Required: Yes
- Answer Type: Attachment

### Q\_13592

Attach 2022 financial documents

For privately owned companies, IDAs, not-for-profits, educational institutions, start-ups, municipalities, or any business or organization other than publicly traded companies, please provide audited or reviewed financials, or compiled financials with signed tax returns, for 2022. For publicly traded companies, please provide Form 10-K for 2022.

- Question Type: Attachment
- Required: Yes
- Answer Type: Attachment
- Question Requirements:

Financial statements should be audited or reviewed. If the statements are only compiled, they must be accompanied by copies of signed Federal tax returns (3 yrs). Financial statements should be provided by the parent company or any individual owning 50% or greater of the Applicant) unless the Applicant prepares separate audited or reviewed financial statements or files separate tax returns from the parent.

For information about this requirement, contact your local ESD Regional Office. <https://esd.ny.gov/regions>

### Q\_12593

Attach 2021 financial documents.

For privately owned companies, IDAs, not-for-profits, educational institutions, start-ups, municipalities, or any business or organization other than publicly traded companies, please provide audited or reviewed financials, or compiled financials with signed tax returns, for 2021. For publicly traded companies please provide Form 10-K for 2021.

- Question Type: Attachment
- Required: Yes
- Answer Type: Attachment
- Question Requirements:

Financial statements should be audited or reviewed. If the statements are only compiled, they must be accompanied by copies of signed Federal tax returns (3 yrs). Financial statements should be provided by the parent company or any individual owning 50% or greater of the Applicant) unless the Applicant prepares separate audited or reviewed financial statements or files separate tax returns from the parent.

For information about this requirement, contact your local ESD Regional Office. <https://esd.ny.gov/regions>.

### Q\_12172

Attach 2020 financial documents.

For privately owned companies, IDAs, not-for-profits, educational institutions, start-ups, municipalities, or any business or organization other than publicly traded companies, please provide audited or reviewed financials, or compiled financials with signed tax returns, for 2020. For publicly traded companies please provide Form 10-K for 2020.

- Question Type: Attachment
- Required: Yes
- Answer Type: Attachment
- Question Requirements:

Financial statements should be audited or reviewed. If the statements are only compiled, they must be accompanied by copies of signed Federal tax returns (3 yrs). Financial statements should be provided by the parent company or any individual owning 50% or greater of the Applicant) unless the Applicant prepares separate audited or reviewed financial statements or files separate tax returns from the parent.

For information about this requirement, contact your local ESD Regional Office. <https://esd.ny.gov/regions>.

### Q\_13349

If you would like to include additional letters of support for your project, please scan and upload them all as one document.

- Question Type: Attachment
- Required: No
- Answer Type: Attachment

### Q\_13331

If available, please provide applicable proof of site control.

- Question Type: Attachment
- Required: No
- Answer Type: Attachment

### Q\_13332

If available, please provide applicable design plans.

- Question Type: Attachment
- Required: No
- Answer Type: Attachment

### Q\_13333

If available, please provide applicable floor plans.

- Question Type: Attachment
- Required: No
- Answer Type: Attachment

### Q\_13334

If available, please provide applicable engineering and/or environmental analyses.

- Question Type: Attachment
- Required: No
- Answer Type: Attachment

### Q\_13335

If available, please provide applicable cost estimates.

- Question Type: Attachment
- Required: No
- Answer Type: Attachment

### Q\_13336

If available, please provide applicable specification sheets.

- Question Type: Attachment
- Required: No
- Answer Type: Attachment

### Q\_13337

If available, please provide applicable market analyses.

- Question Type: Attachment
- Required: No
- Answer Type: Attachment

### Q\_12613

Does your project provide opportunities for Veterans' to participate in the workforce, or improve services to the Veterans' and military families in New York?

- Question Header: General Project Questions
- Question Type: Standard Question
- Required: Yes
- Answer Type: Yes/No
- This is a conditional question.
  1. If Yes is selected then Q\_12614 will be displayed

### Q\_12614

Please explain how your project impacts the Veterans' and military families in New York.

- Question Header: General Project Questions
- Question Type: Standard Question
- Required: Yes
- Answer Type: Long Rich Text (HTML)
- Characters: 1 - 500
- This is a conditional question based on the answer to [Q\\_12613](#). This question displays when selecting the answer: "Yes"

### Q\_13549

Please provide a detailed description of the capital project and the actions and activities that will be undertaken to achieve it. Include the distinct features of the project such as the purpose it serves, anticipated impact on training program capacity, anticipated impact on training program participants, and anticipated impact on training program operations. Address both positive and negative impacts.

- Question Header: Project Description
- Question Type: Standard Question
- Required: Yes
- Answer Type: Long Answer
- Characters: 0 - 2500

### Q\_13545

Will this project take place on multiple sites across New York State?

- Question Type: Standard Question
- Required: Yes
- Answer Type: Yes/No
- This is a conditional question.
  1. If Yes is selected then [Q\\_13546](#) will be displayed

### Q\_13546

Please list the names and addresses of the locations where this project will take place.

- Question Type: Standard Question
- Required: Yes
- Answer Type: Long Answer
- Characters: 0 - 2000
- This is a conditional question based on the answer to [Q\\_13545](#). This question displays when selecting the answer: "Yes"

### Q\_13244

What tasks and steps need to be completed before the project can begin (i.e. obtaining permits, licenses, etc.)?

- Question Header: Project Details
- Question Type: Standard Question
- Required: Yes
- Answer Type: Long Answer
- Characters: 0 - 1000

### Q\_13241

Please provide a detailed timeline for implementation with proposed actions and deliverables.

- Question Header: Project Details
- Question Type: Standard Question
- Required: Yes
- Answer Type: Long Answer
- Characters: 0 - 2000

### Q\_13242

Does the applicant own the site or have a long-term lease with authorization to make capital improvements?

- Question Header: Project Details
- Question Type: Standard Question
- Required: Yes
- Answer Type: Yes/No
- This is a conditional question.
  1. If No is selected then [Q\\_13243](#) will be displayed

### Q\_13243

Describe how you plan to acquire the site or obtain a long-term lease with authorization for capital improvements.

- Question Header: Project Details
- Question Type: Standard Question
- Required: Yes
- Answer Type: Long Answer
- Characters: 0 - 800
- This is a conditional question based on the answer to [Q\\_13242](#). This question displays when selecting the answer: "No"

### Q\_13245

Have any professional services been engaged?

- Question Header: Project Details
- Question Type: Standard Question
- Required: Yes
- Answer Type: Yes/No
- This is a conditional question.
  1. If Yes is selected then [Q\\_13246](#) will be displayed

### Q\_13246

List and describe all. (i.e. architect, third-party cost estimates, construction manager/general contractor, equipment identified, etc.)

- Question Header: Project Details
- Question Type: Standard Question
- Required: Yes
- Answer Type: Long Answer
- Characters: 0 - 1000
- This is a conditional question based on the answer to [Q\\_13245](#). This question displays when selecting the answer: "Yes"

### Q\_13551

Please provide a detailed description of each training program the project will support. Include the distinct features of the programs such as the purpose they serve, learning outcomes, geographic location focus, industry focus, partnerships with business and industry, timeline of training, placements/apprenticeships, and professional skills training.

- Question Header: Program Description
- Question Type: Standard Question
- Required: Yes
- Answer Type: Long Answer
- Characters: 0 - 2500

### Q\_13314

Please describe any wraparound services that are currently offered to program participants by your organization and describe any partnerships with other organizations that currently provide support services for program participants.

- Question Header: Project Details
- Question Type: Standard Question
- Required: Yes
- Answer Type: Long Answer
- Characters: 0 - 2000

### Q\_13341

For each training program supported by this project, describe which industry/industries are targeted by the training program. Explain how this meets the criteria of an in-demand job category in which training is needed and how your approach is responsive to the needs of industry, specifically the business and industry partners of the program.

- Question Header: Project Details
- Question Type: Standard Question
- Required: Yes
- Answer Type: Long Answer
- Characters: 0 - 5000

### Q\_13340

For each training program supported by this project, explain how long the training program has been in operation.

- Question Header: Project Details
- Question Type: Standard Question
- Required: Yes
- Answer Type: Long Answer
- Characters: 0 - 1000

### Q\_13248

What populations does the training specifically target and serve?

- Question Header: Project Details
- Question Type: Standard Question
- Required: Yes
- Answer Type: Multi Choice
- Choice Options: Employment Status-Not In The Labor Force, Employment Status-Unemployed, Employment Status- Underemployed, Employment Status- Low-Income Individuals, Employment Status-Incumbent Workers, Educational Attainment Level- High School Or Less Than High School, Education Attainment Level-Some College Or A 2-Year Degree, Education Attainment Level- Bachelor's Degree Or Higher, Experience Level- Entry Level With Little Or No Experience, Experience Level- Entry Level With Some Experience, Experience Level-Mid Level, Demographic- Minorities(Ethnic/Racial), Demographic- Women, Demographic- Veterans, Demographic- People With Disabilities, Demographic- Immigrants/Refugees, Demographic- Single Parent Households, Demographic- Justice Involved, Demographic- Public Assistance Beneficiaries, Demographic- Youth, Demographic- LGBTQ+, Demographic- Non-Native English Speakers, Demographic- Older Workers

### Q\_13559

Please describe how the training program leads to "good jobs," or skilled jobs that pay minimally a living wage for workers to support themselves in the modern economy, allow for career and salary growth, provide economic security, and remove the need for public assistance.

- Question Type: Standard Question
- Required: Yes
- Answer Type: Long Answer
- Characters: 0 - 2500

### Q\_13249

Describe the skills and/or industry-recognized credentials that program participants will earn (e.g. specific professional skills, technical skills, certificate(s), license or certification, etc.). If it is an industry-recognized credential, please specify the credentialing organization.

- Question Header: Project Details
- Question Type: Standard Question
- Required: Yes
- Answer Type: Long Answer
- Characters: 0 - 2000

### Q\_13556

What is the cost for the participants to enroll in the training? If participants do not pay, please explain how the cost is subsidized. Explain all costs associated with the program that are expected to be paid by training participants.

- Question Type: Standard Question
- Required: Yes
- Answer Type: Long Answer
- Characters: 0 - 2000

### Q\_13343

How does the applicable training program/s provide career pathway opportunities for entry-level and mid-skill workers? Please list specific upskilling opportunities that workers would be skilled for based on participation in the program/s to continue to advance their career, including those typically referenced in job postings.

- Question Header: Project Details
- Question Type: Standard Question
- Required: Yes
- Answer Type: Long Answer
- Characters: 0 - 2000

### Q\_13557

Describe the organization's strategy for recruiting program applicants, particularly those from historically marginalized communities.

- Question Type: Standard Question
- Required: Yes
- Answer Type: Long Answer
- Characters: 0 - 1500

**Q\_13342**

Using the table below please detail the specific types of jobs and job titles the program/s will prepare participants for. Refer to O\*Net at <https://www.onetonline.org/> and provide O\*Net codes for a maximum of 10 titles in which the participant will be trained. If you do not have the O\*Net code, please put n/a. Job descriptions should be concise and contain primary skills and/or requirements. Please use this initial space for any notes on the jobs table below. If no additional notes, then put n/a and proceed to filling out the table.

- Question Header: Program/Project Job Training w/optional O\*Net Codes
- Question Type: Standard Question
- Required: Yes
- Answer Type: Short Answer

**Q\_13268**

Job Title #1

- Question Type: Standard Question
- Required: Yes
- Answer Type: Short Answer

**Q\_13269**

Job #1 O\*Net Code (format= xx-xx-xxxx.xx)

- Question Type: Standard Question
- Required: Yes
- Answer Type: Short Answer

**Q\_13270**

Job #1 description

- Question Type: Standard Question
- Required: Yes
- Answer Type: Short Answer

**Q\_13271**

Job Title #2

- Question Type: Standard Question
- Required: No
- Answer Type: Short Answer

**Q\_13272**

Job #2 O\*Net Code (format= xx-xx-xxxx.xx)

- Question Type: Standard Question
- Required: No
- Answer Type: Short Answer

**Q\_13273**

Job #2 description

- Question Type: Standard Question
- Required: No
- Answer Type: Short Answer

**Q\_13274**

Job Title #3

- Question Type: Standard Question
- Required: No
- Answer Type: Short Answer

**Q\_13275**

Job #3 O\*Net Code (format= xx-xx-xxxx.xx)

- Question Type: Standard Question
- Required: No
- Answer Type: Short Answer

**Q\_13276**

Job #3 description

- Question Type: Standard Question
- Required: No
- Answer Type: Short Answer

**Q\_13277**

Job Title #4

- Question Type: Standard Question
- Required: No
- Answer Type: Short Answer

**Q\_13278**

Job #4 O\*Net Code (format= xx-xx-xxxx.xx)

- Question Type: Standard Question
- Required: No
- Answer Type: Short Answer

**Q\_13279**

Job #4 description

- Question Type: Standard Question
- Required: No
- Answer Type: Short Answer

### **Q\_13280**

Job Title #5

- Question Type: Standard Question
- Required: No
- Answer Type: Short Answer

### **Q\_13281**

Job Title #6

- Question Type: Standard Question
- Required: No
- Answer Type: Short Answer

### **Q\_13282**

Job Title #7

- Question Type: Standard Question
- Required: No
- Answer Type: Short Answer

### **Q\_13283**

Job Title #8

- Question Type: Standard Question
- Required: No
- Answer Type: Short Answer

### **Q\_13284**

Job Title #9

- Question Type: Standard Question
- Required: No
- Answer Type: Short Answer

### **Q\_13285**

Job Title #10

- Question Type: Standard Question
- Required: No
- Answer Type: Short Answer

### **Q\_13286**

Job #5 O\*Net Code (format= xx-xx-xxxx.xx)

- Question Type: Standard Question
- Required: No
- Answer Type: Short Answer

### **Q\_13287**

Job #6 O\*Net Code (format= xx-xx-xxxx.xx)

- Question Type: Standard Question
- Required: No
- Answer Type: Short Answer

### **Q\_13288**

Job #7 O\*Net Code (format= xx-xx-xxxx.xx)

- Question Type: Standard Question
- Required: No
- Answer Type: Short Answer

### **Q\_13289**

Job #8 O\*Net Code (format= xx-xx-xxxx.xx)

- Question Type: Standard Question
- Required: No
- Answer Type: Short Answer

### **Q\_13290**

Job #9 O\*Net Code (format= xx-xx-xxxx.xx)

- Question Type: Standard Question
- Required: No
- Answer Type: Short Answer

### **Q\_13291**

Job #10 O\*Net Code (format= xx-xx-xxxx.xx)

- Question Type: Standard Question
- Required: No
- Answer Type: Short Answer

**Q\_13292**

Job #5 description

- Question Type: Standard Question
- Required: No
- Answer Type: Short Answer

**Q\_13293**

Job #6 description

- Question Type: Standard Question
- Required: No
- Answer Type: Short Answer

**Q\_13294**

Job #7 description

- Question Type: Standard Question
- Required: No
- Answer Type: Short Answer

**Q\_13295**

Job #8 description

- Question Type: Standard Question
- Required: No
- Answer Type: Short Answer

**Q\_13296**

Job #9 description

- Question Type: Standard Question
- Required: No
- Answer Type: Short Answer

**Q\_13297**

Job #10 description

- Question Type: Standard Question
- Required: No
- Answer Type: Short Answer

**Q\_13253**

Describe the specific outcomes and goals of the project and how you will measure progress made toward these goals. How will the project have an impact on both the industry it will assist and the population it will serve?

- Question Header: Program Impact
- Question Type: Standard Question
- Required: Yes
- Answer Type: Long Answer
- Characters: 0 - 2000

**Q\_13251**

Describe the specific needs and challenges each applicable training program is addressing in the community and/or the target population, and explain how your approach will address those needs and challenges.

- Question Header: Program Impact
- Question Type: Standard Question
- Required: Yes
- Answer Type: Long Answer
- Characters: 0 - 5000

**Q\_13552**

Please provide a detailed overview of training success metrics for both the current and previous calendar year including number of cohorts per year, number of participants enrolled, number of participants who completed, and number of participants placed in good jobs.

- Question Type: Standard Question
- Required: Yes
- Answer Type: Long Answer
- Characters: 0 - 2000

**Q\_13553**

For participants placed in good jobs, please also provide supporting information regarding the names of business partners and the number of individuals placed with each company.

- Question Type: Standard Question
- Required: Yes
- Answer Type: Long Answer
- Characters: 0 - 2000

**Q\_13554**

Please describe how this project will increase trainee completion and placement rates.

- Question Type: Standard Question
- Required: Yes
- Answer Type: Long Answer
- Characters: 0 - 2000

**Q\_13254**

Explain the mission of the applicant organization and how it relates to this proposal. Who will be involved in developing and implementing the project and what are their qualifications, including their participation in projects of a similar size and scope in the past?

- Question Header: APPLICANT EXPERIENCE, QUALIFICATIONS, AND CAPACITY
- Question Type: Standard Question
- Required: Yes
- Answer Type: Long Answer
- Characters: 0 - 4000

#### Q\_13255

What is the organization's experience with projects of similar size and scale to the one proposed in this application? Please give specific examples of results and successes that demonstrate the organization's established track record of effective training and trusted relationships within the communities it is proposing to serve (methods used for recruiting participants, number of individuals trained, placement and retention levels, anecdotal evidence from employers or trainees, etc.).

- Question Header: APPLICANT EXPERIENCE, QUALIFICATIONS, AND CAPACITY
- Question Type: Standard Question
- Required: Yes
- Answer Type: Long Answer
- Characters: 0 - 4000

#### Q\_13256

Describe partnerships relevant to this project including business and industry, training and education, and/or community partnerships. Please describe each partner's roles and responsibilities.

- Question Header: APPLICANT EXPERIENCE, QUALIFICATIONS, AND CAPACITY
- Question Type: Standard Question
- Required: Yes
- Answer Type: Long Answer
- Characters: 0 - 2000

#### Q\_13261

Explain the need for funding through this program, including why funding is necessary to complete the project and why funding for this project cannot be acquired from existing funding sources. How does the funding you are seeking make it possible to reach your program or project goals, such as change to the number of participants or types of training that can be offered, or other results relevant to your goals?

- Question Header: FINANCING, LEVERAGE, AND NEED
- Question Type: Standard Question
- Required: Yes
- Answer Type: Long Answer
- Characters: 0 - 2000

#### Q\_13345

Describe how the capital project will be sustained financially once the grant period is over.

- Question Header: FINANCING, LEVERAGE, AND NEED
- Question Type: Standard Question
- Required: Yes
- Answer Type: Long Answer
- Characters: 0 - 2000

#### Q\_13329

Is there contingency funding available for this project to account for unanticipated or underestimated expenses?

- Question Header: FINANCING, LEVERAGE, AND NEED
- Question Type: Standard Question
- Required: Yes
- Answer Type: Yes/No
- This is a conditional question.
  1. If Yes is selected then [Q\\_13330](#) will be displayed

#### Q\_13330

Please explain the contingency funding available for this project.

- Question Header: FINANCING, LEVERAGE, AND NEED
- Question Type: Standard Question
- Required: Yes
- Answer Type: Long Answer
- Characters: 0 - 2000
- This is a conditional question based on the answer to [Q\\_13329](#). This question displays when selecting the answer: "Yes"

#### Q\_3175

Should the full amount of the Applicant's ESD funding request not be awarded, at what minimum level of ESD funding does the project become unfeasible?

- Question Type: Standard Question
- Required: Yes
- Answer Type: Long Answer
- Characters: 0 - 1500

#### Q\_12654

Has the applicant applied for and/or been awarded funding from other New York State or local entities for this project?

- Question Header: Project Funding and Finance Questions
- Question Type: Standard Question
- Required: Yes
- Answer Type: Yes/No
- This is a conditional question.
  1. If Yes is selected then these questions will be displayed:
    - [Q\\_12655](#)
    - [Q\\_13374](#)

#### Q\_12655

Please detail the funding applied to for this project and the entity administering the funding. Do not include funding that has been awarded.

- Question Header: Project Funding and Finance Questions
- Question Type: Standard Question
- Required: Yes
- Answer Type: Long Answer
- Characters: 1 - 850
- This is a conditional question based on the answer to [Q\\_12654](#). This question displays when selecting the answer: "Yes"

#### Q\_13317

Is the project receiving funds through an Industrial Development Agency (IDA)?

- Question Type: Standard Question
- Required: Yes
- Answer Type: Yes/No
- This is a conditional question.
  1. If Yes is selected then Q\_13318 will be displayed

### Q\_13318

Through which IDA is the project receiving funding and what is the net value of IDA exemptions?

- Question Type: Standard Question
- Required: Yes
- Answer Type: Short Answer
- This is a conditional question based on the answer to Q\_13317. This question displays when selecting the answer: "Yes"

### Q\_13303

Please provide your Federal Employer Identification Number (FEIN). If you do not have a FEIN enter NA.

- Question Type: Standard Question
- Required: Yes
- Answer Type: Short Answer

### Q\_13319

At the time of this application, how many full-time, permanent workers are employed at the site?

- Question Type: Standard Question
- Required: Yes
- Answer Type: Integer

### Q\_13320

At the time of this application, how many part-time, permanent workers are employed at the site?

- Question Type: Standard Question
- Required: Yes
- Answer Type: Integer

### Q\_13321

At the time of this application, how many full-time, temporary/seasonal workers are employed at the site?

- Question Type: Standard Question
- Required: Yes
- Answer Type: Integer

### Q\_13322

At the time of this application, how many part-time, temporary/seasonal workers are employed at the site?

- Question Type: Standard Question
- Required: Yes
- Answer Type: Integer

### Q\_1038

By entering your name in the box below, you certify that you are authorized on behalf of the applicant and its governing body to submit this application. You further certify that all of the information contained in this Application and in all statements, data and supporting documents which have been made or furnished for the purpose of receiving assistance for the project described in this application, are true, correct and complete to the best of your knowledge and belief. You acknowledge that offering a written instrument knowing that the written instrument contains a false statement or false information, with the intent to defraud the State or any political subdivision, public authority or public benefit corporation of the State, with the knowledge or belief that it will be filed with or recorded by the State or any political subdivision, public authority or public benefit corporation of the State, constitutes a crime under New York State Law.

- Question Type: Certification
- Required: Yes
- Answer Type: Short Answer

### Q\_7341

By entering your name in the box below, you certify, under penalty of perjury, that the information given herein is true and correct in all respects for the company or organization applying for funding (the "Company"), presently and for the past five years: -the Company is not a party to any litigation or any litigation is not pending or anticipated that could have an adverse material effect on the company's financial condition;

- the Company does not have any contingent liabilities that could have a material effect on its solvency;
- the Company, its affiliates or any member of its management or any other concern with which such members of management have been officers or directors, have never been involved in bankruptcy, creditor's rights, or receivership proceedings or sought protection from creditors;
- the Company is not delinquent on any of its state, federal or local tax obligations;
- No principal, officer of the Company, owner or majority stockholder of any firm or corporation, or member of the management has been charged or convicted of a misdemeanor or felony, indicted, granted immunity, convicted of a crime or subject to a judgment, or the subject of an investigation, whether open or closed, by any government entity for a civil or criminal violation for: (i) any business-related activity including, but not limited to, fraud, coercion, extortion, bribe or bribe receiving, giving or accepting unlawful gratuities, immigration or tax fraud, racketeering, mail fraud, wire fraud, price fixing or collusive bidding; or (ii) any crime, whether or not business related, where the underlying conduct relates to truthfulness, including but not limited to, the filing of false documents or false sworn statements, perjury or larceny;
- the Company or any of the Company's affiliates, principal owners or Officers has not received a violation of State Labor Law deemed "willful";
- the Company or any of its affiliates has never been cited for a violation of State, Federal, or local laws or regulations with respect to labor practices, hazardous wastes, environmental pollution or other operating practices;
- there are not any outstanding judgments or liens pending against the Company other than liens in the normal course of business.
- the Company or any of its affiliates, principal owners or officers the company has not been the subject of any judgments, injunctions, or liens including, but not limited to, judgments based on taxes owed, fines and penalties assessed by any governmental agency, or elected official against the Company.
- the Company or any of its affiliates, principal owners or officers the company has not been investigated by any governmental agency, including, but not limited to, federal, state and local regulatory agencies
- the Company or any of its affiliates, principal owners or officers the company has not been debarred from entering into any government contract; been found non-responsible on any government contract; been declared in default or terminated for cause on any government contract; been determined to be ineligible to bid or propose on any contract; been suspended from bidding on any government contract; received an overall unsatisfactory performance rating from any government agency on any contract; agree to a voluntary exclusion from bidding or contracting on a government contract.
- the Company or any of its affiliates, principal owners or officers the company has not failed to file any of the required forms with any government entity regulating the Company. By entering your name in the box below, you agree to allow the Department of Taxation to share the Company tax information with ESD. By entering your name in the box below, you agree to allow the Department of Labor to share tax and employer information with ESD. Note: If any of the statements above are not true, in addition to entering your name, also include an explanation in the box below, indicating which issue you are addressing.

- Question Type: Certification
- Required: Yes
- Answer Type: Short Answer

### Q\_2365

By entering your name in the box below, you are acknowledging that ESD's Contractor & Supplier Diversity policy will apply to this project. You are further acknowledging that you are aware of ESD's agency-wide Minority and Women Business Enterprise ("MWBE") utilization goal of 30%. Please note that each project will be assigned an individual contract-specific goal, which may be higher or lower than 30%. Furthermore, you understand that, should this project receive a funding award, the Applicant shall be required to use good faith efforts to achieve the prescribed MWBE goals assigned to this project and failure to attain MWBE goal could result in grant amount being reduced.

- Question Type: Certification
- Required: Yes
- Answer Type: Short Answer

**Q\_6854**

By entering your name in the box below, you certify and agree that you are aware that your application is a commitment specifically in regards to your organization's matched funds and as such, if your application is successfully awarded, at the full requested amount, your organization is committed to the amount of the match as written in your application. A reduction in a committed match will likely result in a reduction in the award amount.

- Question Type: Certification
- Required: Yes
- Answer Type: Short Answer
- Question Requirements:

For more information about that Market New York grant program please visit: [www.iloveny.com/MarketNY](http://www.iloveny.com/MarketNY)